

Public Appointments Training

The new dates we have so far for this year are set out below:

- **4th & 5th August** – Cardiff
- **23rd & 24th August** – Builth Wells
- **7th & 8th September** – Swansea
- **13th & 14th September** – Cardiff
- **5th & 6th October** – Llandudno Junction
- **18th & 19th October** – Cardiff

As a reminder, this is a free 2-day training course for potential public appointees.

It provides training on completing the application forms and interview skills specific to public appointments. The course runs through the appointment process and allows people to try out their skills at answering evidence based questions on an application form and participating in an evidence based interview.

The course runs from 9.30 a.m. to 4.30 p.m. each day and we are prepared to pay genuine expense for all who attend, including staying overnight at a hotel if travelling each day is too difficult.

The courses will be allocated on a first come first served basis, so people will need to book their place as quickly as possible by completing the attached application form and return it to me electronically (don't worry about the signature). **They will need to book quickly to ensure they are accepted for the date they want.**

If you need any further information about the course, or public appointments in general, please do not hesitate to get in touch with me.

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