

Supporting You Directory

A directory of those services providing support and training to

Social Enterprises in South East Wales

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Supporting You - want to be included in the Directory? Call Interlink on 01443 846200

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- 67. Voluntary Action Merthyr Tydfil**
- 68. Wales Cooperative Centre**
- 69. Wales Council for Voluntary Action**
- 70. WEA South Wales – Workers Educational Association**
- 71. Ystrad Mynach College**

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| 1. Provider: A4E |
| Address: Porth Plaza, Pontypridd Road, Porth, Rhondda Cynon Taff CF39 9PG 2nd Floor, The Old Pontygod School, Wesleyan Row, Ebbw Vale Gwent NP23 6EH |
| Tel: General Enquiries: 01633 216238 |
| Website www.a4e.co.uk |
| Key Contact: Phil Silverthorne (Director A4e Wales Ltd) Email: psilverthorne@a4e.co.uk Tel: 07717 856506 |
| Services for Heads of the Valleys area: Skill Build for Young People (WAG Pan Convergence project) Skill Build for Adults (WAG Pan Convergence project) New Deal for Disabled People (Job Centre Plus Pathways to Work) Customer Options Events (Job Centre Plus Pathways to Work) |
| Relevance to Social Enterprise: Basic and Key Skills training Pre vocational training Vocational qualifications |
| Cost: Free to eligible participants. For 16-17 yr olds - referrals via Careers Wales, Adults referred by Job Centre Plus |
| Location of Training/Support: A4e Centres |
| Other Information: A4e offers targeted support for social enterprise development in other parts of the UK such as Business Health Check Workshops & Enterprise Toolkit |

2. Provider: AMCAN

Address: 68 Ton Road, Cwmbran, Torfaen

Tel: 01633 793071

Website www.amcan.org.uk

Key Contact: Hywel Davies Email: h.davies@can-online.org.uk

Services:

A Consultancy specialising in support services for social enterprise (IT based Social Enterprise, established to help other not-for-profit organisations and charities focus their business.) Amcan offers:

Mentoring and support services for social enterprise
Social Enterprise Business Development Plans
Website development
Bespoke Mentoring and Skills Exchange events/visits

Relevance to Social Enterprise:

As above
Services delivered by experienced social entrepreneurs. Company is formally linked to the Community Action Network - CAN

Cost: variable charges/some free events....not core funded by any public sector body , focus on income from consultancy work, which in turn offers a range of services to the Welsh public and third sectors

Location of Training/Support: Flexible, in-house company support and regional seminars

Other Information: Can facilitate 'Growing Together' - Social Entrepreneur mentoring events for social enterprise managers and 'SBARC' – social enterprise exchange visits. – dependent on funding

3. Provider: Atlantic College

Address: St Donat's Castle, Llantwit Major, Vale of Glamorgan CF61 1WF

Tel: 01446 799000

Website www.atlanticcollege.org

Key Contact: Mr Neil Richards (Principal) Email: principal@uwcac.uwc.org

Integrated Development Programme enquiries:

Neil David 01446 799029 neil.david@atlanticcollege.org

Gen Email: enquiries@atlanticcollege.org

Services:

One of 12 United World Colleges offering a International Curriculum (International Baccalaureate Diploma) – holistic approach to education, programme delivered through academic study but also through community service and personal development activity. Programme includes a Global Concerns course and Global Citizenship is key underpinning theme

Also offer the Integrated Development Programme (2 yr programme) – key provider of special needs vocational training in Wales – a vocational education programme for young people with mild to moderate learning difficulties, focused on improved numeracy, literacy and personal effectiveness.

Extra Mural Centre – outdoor activity centre dedicated to community service - and the home of the Integrated Development Programme. Centre is run by team of professionals qualified in a range of specialisms. Most visitors attend residential courses.. Main client groups are schools, youth groups, people with learning difficulties, physically disabled people, and hospital groups. Sessions and specialist courses are also available.

Relevance to Social Enterprise:

May be benefit in developing partnerships with Atlantic College; linking with the community service element of the baccalaureate, offering community work and volunteering experience to students. There may also be relevant training and support for individuals through the Integrated Development Programme

Cost: International Baccalaureate – fee based

Integrated Development Programme is free to all learners (WAG funded)

Location of Training/Support: Atlantic College, Vale of Glamorgan

4. Provider: BBC Wales

Address: BBC Learning Campaigns,
c/o Room 3020 Broadcasting House, Llandaff, Cardiff CF5 2YQ

Tel: 02920 322550

Websites Raw Skills for Every Day Life www.bbc.co.uk/raw
The Learning Zone www.bbc.co.uk/learningzone
Community Channel www.communitychannel.org

Key Contact: Non Richards Learning Campaigns Manager or Eleanor Gardener Learning
Projects Assistant Email: eleanor.gardener@bbc.co.uk

Relevance to Social Enterprise:

On-Line Resources – Basic & Key Skills learning, training materials & other media resources
Media for social networking, marketing and promotion

Cost: Free Resources

Location of Training/Support: Open Access, On-line

Other Information:

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| 5. Provider: Blaenau Gwent CBC - Bridges into Work |
| Address: Rassau Resource Centre, School Road, Rassau, Ebbw Vale NP23 5PP |
| Tel: 01495 309951 |
| Website www.bridgesintowork.co.uk |
| Key Contacts: Melanie Sacre melanie.sacre@blaenau-gwent.gov.uk |
| Services: Training and support service to help people to gain skills and confidence to move towards employment (European Social Fund project) |
| Relevance to Social Enterprise: Key skills training and personal development support – IT, Languages, Confidence Building, Work experience, improving literacy & numeracy Funding for Vocational Certificates such as Food Hygiene Cert, First Aid, Food Safety, Manual Handling, languages, |
| Cost: Free learning opportunities at community venues, childcare support, free career guidance |
| Location of Training/Support: Various community and work venues |
| Other Information: eligibility – not in full time education, not working or working under 16 hrs per week |

6. Provider: Blaenau Gwent CBC – Business Support

Address: Lakeside Business Centre, Blaenau Gwent Workshops, Pond Road, Nantyglo, Brynmawr NP23 4BL

Tel: 01495 355700

Website www.blaenau-gwent.gov.uk/business

Key Contacts:

Email: business.services@blaenau-gwent.gov.uk

Services:

Guidance, support and signposting in relation to sites & premises, financial assistance and general business issues

Business Grants advice

Property Portfolio- office space, business start up units, industrial units, land for build

The Alchemy Suite – (at the Lakeside Business centre Brynmawr) Pre-Incubation – for budding entrepreneurs to explore ideas and develop business ventures

On-Line Business Directory

Relevance to Social Enterprise:

May be eligible for above support

Cost: Free Information, Advice & Signposting

Location of Training/Support:

Other Information: Business Grants – Kick Start – business start up grant/50% of costs up to £2k and Local Investment Fund (LIF) –for start ups and existing SMEs (equipment, ICT, marketing, e-commerce, 35% of costs to max £5K

7. Provider: Blaenau Gwent CBC – Community Education

Address: Brynteg Community Education Centre, Brynteg Terrace, Ebbw Vale NP23 6NA

Tel: 01495 303544

Website www.blaenau-gwent.gov.uk/education

Key Contact:

Kathy Smith Adult Education Manager email: kathy.smith@blaenau-gwent.gov.uk

Services:

Part –time community based courses for adults inc – IT, Welsh, Modern Languages, Confidence Building, improving literacy & numeracy & vocational training certificates: health and safety in the workplace, Food Safety, First Aid,

Relevance to Social Enterprise:

Provider of basic and key skills training and personal development support. – may be relevant to pre-incubation support

Cost: Tuition Fees payable. Where your course leads to a qualification the awarding body will also charge an additional examination or registration fee.

On certain courses students may be able to obtain concessionary fees or even 100% reduction depending on circumstances.

Location of Training: Community Learning Centres –Abertillery, Ebbw Vale, Blaina, Brynmawr, Rassau, Tredegar,

Other Information:

Intro to Youth Work Training, Counselling Skills, & Cert in FE Youth Work – contact Nick Gartside Youth Development Officer 01495 355836 nick.gartside@blaenau-gwent.gov.uk

8. Provider: Business in the Community Wales

Address: 2nd Floor, Riverside House, 31 Cathedral Road, Cardiff CF11 9HB

Tel: 02920 780050

Website www.bitc.org.uk

Key Contacts:

ProHelp - Jill Salter 02920 780050 email: jill.salter@bitc.org.uk

Employee Volunteering Jocelle Lovell 02920 780054

Environment Petra Barry 02920 780050

Awards for Excellence Anne Williams 02920 780050 email: anne.williams@bitc.org.uk

Services:

ProHelp Network – national network of professional firms who offer free advice and support to community groups and voluntary organisations www.prohelp.org.uk

Annual Awards for Excellence

Employee volunteering – business impact on local communities

Business support for addressing environmental issues

Workplace Campaign - advice on building positive internal culture, learning pledge and other resources

Marketplace Campaign – advice on building success by meeting social needs – respect for customers and suppliers, sign up to the marketplace responsibility principles

Relevance to Social Enterprise: Existing social enterprises may benefit from the services offered

Cost: Free Advice, Events, Web Resources & Support

Location of Training: 2 Offices in Wales – Cardiff & Denbigh.

Other Information: Awards for Excellence 2010 – Free Workshop for Applicants 3rd Dec 09 Cardiff

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| 9. Provider: Business in Focus |
| Address: Business Development Centre, Main Ave Treforest Ind Estate Pontypridd CF37 5HR |
| Tel: 01443 841842 |
| Website www.businessinfocus.co.uk |
| Key Contact: Brian Ahearne Email: brianabusinessinfocus.co.uk |
| Services: Training Provider – Business Skills Workshops Also provides business start up and business growth advice and mentoring Plus premises for business A Main Provider of WAG's FS4B Flexible Support for Business Service (see separate entry) |
| Relevance to Social Enterprise: Training modules can be tailored to social enterprise Can design bespoke training events to meet individual needs |
| Cost: Through Welsh Assembly Government funding business start up and business skills courses are delivered free of charge and / or at specially subsidised rates. Existing businesses/trading clients may be eligible for fully funded, subsidised or low cost client funded expert business support. |
| Location of Training: Centres at Treforest, Tondu, Cardiff Bay, Barry & Maesteg |
| Other Information: |

10. Provider: CAD Centre

Address: 3rd Floor St David's House, Wood Street, Cardiff CF10 1ES
3rd Floor Clarence House, Clarence Place, Newport NP19 7AA

Tel: 02920 388887 - Cardiff Centre 01633 252502 – Newport Centre

Website www.cadcentreuk.com

Gen Email enquiries@cadcentreuk.com

Key Contact: Ali Anwar Managing Director Email: ali.anwar@cadcentre.co.uk

Services:

Approved WBL Training Provider – specialises in IT, Business Admin, Computer Aided Design
Also Key skills and Basic Skills Development

Relevance to Social Enterprise:

Possible option for referring young employees for training and development –
apprenticeships - and for recruiting new staff with IT Application skills

Cost: Training is free of charge under the Train to Gain, SkillBuild, Foundation Modern
Apprentice & Modern Apprenticeship schemes (WAG/DCELLS funding)

Referrals to the CadCentre programmes is through the JobCentre and Careers Wales

Location of Training: Centres at Cardiff, Swansea & Newport

Other Information: Cadcentre offers a Welsh medium and bilingual apprenticeships in ICT &
Business Admin

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| 11.Provider: Caerphilly CBC - Bridges into Work |
| Address: Risca Basic Skills Unit, Park Place, Risca. NP11 6AS ` |
| Tel: 01633 601288 |
| Website www.bridgesintowork.co.uk |
| Key Contacts: Louise Reed-Gibbs email: reedgl@caerphilly.gov.uk Matthew Davies Project Co-ordinator email: daviemph@caerphilly.gov.uk |
| Services: Training and support service to help people to gains skills and confidence to move towards employment (European Social Fund project) – IT, Languages, Confidence Building, Work experience, improving literacy & numeracy Funding for Vocational Certificates such as Food Hygiene Cert, First Aid, Food Safety, Manual Handling, languages, |
| Relevance to Social Enterprise: Key skills training and personal development support – may be relevant to pre- incubation support |
| Cost: Free learning opportunities at community venues, childcare support, free career guidance |
| Location of Training: Various community and work venues |
| Other Information: eligibility – not in full time education, not working or working under 16 hrs per week |

12.Provider: Caerphilly CBC – Business Support

Address: Tredomen Business & Technology Centre , Tredomen, Ystrad Mynach CF82 7FN

Tel: 01443 866222

Website www.caerphilly.gov.uk

Contact: Business Development Team
Email: business@caerphilly.gov.uk

Services:

Advice, support and signposting in relation to sites & premises, financial assistance and general business issues
Business Grants advice
Help with writing business plans
Commercial Property Register- range of small business units
Tredomen Hub – virtual office facilities and ‘Pods’ available for rent for fledgling businesses
Advice on ICT equipment and software for your business & ICT centre to try out

Relevance to Social Enterprise:

May be eligible for above support

Cost: Free Information, Advice & Signposting

Location of Support:

Other Information: Business Grants

Local Investment Fund (LIF) –for start ups and existing SMEs (equipment, ICT, marketing, e-commerce, 35% of costs to max £5K
Rural Grants for Business – aimed at business in some rural wards of Caerphilly – Rural Industry & Produce Grant and Tourism & Recreation Advancement Fund
Caerphilly Business Development Grant – 50% eligible expenditure up to max of £2K

13. Caerphilly CBC – Community Education

Address: Community Education, Penallta House, Tredomen Park, Ystrad Mynach CF82 7PG

Tel: 01443 864105

Website www.caerphilly.gov.uk

Contact:

Enquiries email: communityeducation@caerphilly.gov.uk

Services:

Part –time community based courses for adults – IT, Languages, Confidence Building, improving literacy & numeracy & vocational training certificates: health and safety in the workplace, Food Safety, First Aid,

Relevance to Social Enterprise:

Provider of key skills training and personal development support – may be relevant to pre-incubation support

Cost: Tuition Fees payable. Where your course leads to a qualification the awarding body will also charge an additional examination or registration fee.

On certain courses students may be able to obtain concessionary fees of 20% or even 100% reduction depending on circumstances.

Location of Training: Community Learning Centres at Blackwood, Crumlin, Aberbargoed, Newbridge, Bedwas, Risca & Ystrad Mynach

Other Information:

Certificate for Supporting Teaching & Learning (level 3) – Blackwood Community College

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| 14. Provider: CAN (Community Action Network) |
| Address: Head Office, CAN Mezzanine, 32-36 Loman Street, London, SE1 0EE |
| Tel: 0845 456 2537 |
| Website www.can-online.org.uk |
| Contact: Andrew Croft Chief Executive email: a.croft@can-online.org.uk |
| Services: CAN Social Investment works with corporate partners to deploy a range of funding and business support into Social Enterprises and includes the pioneering Breakthrough Fund . www.breakthroughfunding.org.uk CAN also runs the Engage Programme in partnership with Panasonic, giving growing social enterprises access to business expertise to support their strategies. If you would like to know if your organization is eligible for the CAN Engage programme, please visit the CAN website and complete the form. It will take just five minutes to complete and a member of the CAN Engage Team will be back in touch with you within 10 working days. http://www.can-online.org.uk/can_engage_enquiry_form.php Free National Directory of UK social entrepreneurs, social enterprises, and enterprising charities http://www.can-online.org.uk/social_enterprises_directory.php |
| Relevance to Social Enterprise: National organisation that promotes and supports social enterprise development – useful resources |
| Cost: dependent on services accessed. Some free services |
| Location of Training: N/A |
| Other Information: |

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| 15. Provider: Centre for Business (prev Newport & Gwent Enterprise) |
| Address: Head Office, Enterprise Way, Newport NP20 2AQ Regional Offices: Enterprising Arts & Business 32, High Street Merthyr Tydfil CF47 8DE Unit 6, Torfaen Business Centre, Panteg Way, New Inn, Pontypool NP4 0LS |
| Tel: Newport Office 01633 242736 Merthyr Office 01685 377141 Torfaen Office 01495 760557 |
| Website www.centreforbusiness.co.uk and http://tasteofenterprise.co.uk |
| Key Contacts: Enterprising Arts & Business - Carmel Barry email: carmel.barry@centreforbusiness.co.uk Training- Jenna Blake email: jenna.blake@centreforbusiness.co.uk |
| Services: Business Support & Advice – business plans, mentoring, business skills training, expansion courses, business diagnostics, specialist support Skills Training- Vocational Qualifications and the Leadership & Management Programme Property Letting, conference facilities eCommerce Advice for SME's Taste of Enterprise – Start up support for artists and crafters considering trading – resources include workshop, internet research facility, meeting room, shop front, pre-start office support with work stations for test trading or hot desking A main provider of WAG's FS4B service (flexible support for business) see separate entry |
| Relevance to Social Enterprise: Can work with social enterprises and design bespoke events to suit individual needs Taste of Enterprise initiative offers test trading and mentoring support for arts and crafts business start ups |
| Cost: Business support services are free or subsidised via WAG's FS4B service funding Leadership & Management courses are potentially 50% or 70% funded, dependent on the size of organisation. Skills training programmes under the Modern Apprenticeship and European funded projects are free for eligible participants |
| Location of Training: Merthyr, Pontypool, Newport, Abergavenny |
| Other Information: Deliver the Road Haulage Development Programme (European funding) – provides unemployed in Newport training for entry into road haulage industry |

16. Provider: Chwarae Teg

Address: National Office 1st Floor Anchor Court, Keen Road, Cardiff. CF24 5JW

Tel: 02920 478900

Website <http://www.chwaraeteg.com>

Key Contact: Bev Pold Business & Policy Development Manager
email: bev.pold@chwaraeteg.com

Services: Training and Consultancy Services for Business.

Chwarae Teg's courses introduce the essentials of work-life balance, diversity and recruitment to key personnel. Training courses available in: Work-Life Balance, Flexible Working, Equality & Diversity

Consultancy Services include: Organisational reviews, flexible working audits, job evaluation, communication strategies, pilot flexible working projects

Also running the Agile Nation Project which aims to to promote gender equality, support career advancement and contribute to a reduction in the gender pay gap.

Relevance to Social Enterprise: Help to introduce good work life balance policies which will attract and retain more skilled staff, increase loyalty and performance and improve reputation as an employer of choice

Cost: Dependent on service provided. Some free services

Location of Training: various

Other Information: 'Agile Nation' (EU convergence funded project) will create a Virtual Centre of Excellence to provide advice to policy makers, employers, educators and individuals on gender equality and flexible working.

The Virtual Centre of Excellence will offer an interactive portal to facilitate remote working for individuals and to act as a one-stop shop for gender, equality in employment and flexible working/work-life balance issues in Wales.

17. Provider: CEU Training Ltd

Address: Fairspace, Garden Floor, Suite 1, 11-15 Dix's Field, Exeter. EX1 1QA

Tel: 01392 666281

Website www.ceultd.co.uk

Contact:

Office Coordinator: email ceu@ceultd.co.uk

Services:

Support and development services to the third sector: training, social accounting, consulting and research

Training – short courses – Intro to Social Accounting, Social Accounting Master Class, Starting a Community Enterprise, Promoting your Community Enterprise, Business Planning, Costing and Pricing etc

Relevance to Social Enterprise:

Deliver relevant training and support events. Hold Social Enterprise Mark

Cost: Day course £90 Half Day Course £50 Social Audit Master Class (2 Days) £375 (inc manual and refreshments)

Location of Training: Exeter

Other Information: can design and deliver bespoke in-house training

18. Provider: Coalfields Regeneration Trust

Address:

Part Unit 7, Maritime Office, Woodland Terrace, Maes-y-Coed, Pontypridd CF37 1DZ

Tel: 01443 404455

Website www.coalfields-regen.org.uk

Key Contact:

Alun Taylor Programme Manager Wales email: alun.taylor@coalfields-regen.org.uk

Services:

Independent Grant Making Body – aims to improve the quality of life in UK coalfield communities. Current Grant Scheme = Bridging the Gap. New Grant Scheme being launched Nov 2009

Relevance to Social Enterprise:

Promotes social and economic regeneration including social enterprise development and provides grants for new projects

Cost: N/A

Location of Training: N/A

Other Information:

Grant Programme Bridging the Gap for 2009 in Wales is fully spent/ fully committed until April 2010

19. Provider: Coleg Gwent

Address: Crosskeys Campus, Risca Road, Cross Keys NP11 7ZA
Ebbw Vale Campus, College Road, Ebbw Vale NP23 6GT
Pontypool Campus, Blaendare Road, Pontypool NP4 5YE

Tel: Crosskeys Campus 01495 333456
Ebbw Vale Campus 01495 333000
Pontypool Campus 01495 333100

Website www.coleggwent.ac.uk

Key Contact: Mr Howard Burton – Principal Usk Campus, The Rhadyr, Usk NP15 1XJ
Tel: 01495 333501

Services:

Further Education College. Provider of business skills training, including book keeping and accounts, payroll, IT & Admin, Leadership & Management to Level 5, Key Skills, Basic Skills & pre vocational training.

Part-time and full time courses. Specialist in equine & animal care training, electrical and construction crafts, electrical testing, forestry skills

Relevance to Social Enterprise:

Offering relevant business skills training plus leadership and management development programmes. Can provide bespoke training to suit business needs, costs subject to negotiation.

Cost: Tuition fees payable on most courses. Concessions for eligible students on benefits or low income. 100% Fee waivers apply depending on circumstances

Location of Training: College Campus plus some provision at partner community centres

Other Information:

20. Provider: Coleg Morgannwg

Address: Aberdare Campus Cwmdare Road, Aberdare CF44 8ST
Pontypridd Campus, Ynys Terrace, Rhydyfelin, Pontypridd CF37 5RN
Nantgarw Campus, Heol yr Odyn, Parc Nantgarw, Cardiff CF15 7QX
Rhondda Campus, Llwynypia, Tonypany, Rhondda CF40 2TQ

Tel: Aberdare Campus 01685 887500
Pontypridd Campus 01443 662800
Nantgarw Campus 01443 663379
Rhondda Campus 01443 663202

Website www.morgannwg.ac.uk

Key Contacts:

Judith Evans Principal 01443 662800

Jayne MacGregor Senior Curriculum Leader email: j.macgregor@morgannwg.ac.uk

Services:

Further Education College. Provider of business skills training, including book keeping and accounts, payroll, IT & Admin, Management, website design, Key Skills, Basic Skills & pre vocational training.

Part-time and full time courses. Community Learning courses include NVQs in Administration, Customer Service, Team Leading & Management

Relevance to Social Enterprise:

Offering relevant business skills training plus leadership and management development programmes

Cost: Tuition fees payable. Concessions for eligible students on benefits or low income. 100% Fee waivers apply depending on circumstances

Location of Training: College Campus plus some provision at partner community centres

Other Information: Learndirect provider - learndirect@colegmorgannwg.ac.uk

21. Provider: Cultural Enterprise (social networking website only)

Website: www.cultural-enterprise.com

Key Contact:

Elin Lloyd Jones email: elin@cultural-enterprise.com

Services:

The site "cultural-enterprise.com" was set up earlier this year to provide a social media networking space for creative industries businesses and practitioners; however this is not a funded service, and is currently run on a wholly voluntary basis.

The organisation known as the Cultural Enterprise Service Ltd ceased trading at the end of 2007 following a withdrawal of funding from the Arts Council and WAG. It is aimed for the website to become self funding and it is possible that training or development activities would be part of this.

Relevance to Social Enterprise:

Useful business networking opportunities

Cost: Free service

Location of Training/Support: N/A

Other Information:

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| 22. Provider: Cylch Wales Community Recycling Network |
| Address: 113 Cathedral Road, Cardiff CF11 9PH |
| Tel: 02920 649 750 |
| Website www.cylch.org.uk |
| Key Contact: Hayley Richards email: hayley.richards@cylch.org.uk |
| Services: Umbrella Support Organisation representing the interests of community sector organisations involved in recycling or reuse. Promotes sustainable resource management through education and practical action. Provides Support services for members Cylch Investment Programme includes: Grants for pilots, business planning, feasibility studies, developing websites Starter investments – grant/loan mix to support projects, capital and revenue Loan Finance Training and other support – staff and trustee development programmes and one off workshops on specific issues such as financial monitoring. To apply for support, contact a Cylch Field Officer for further discussion 02920 649750 |
| Relevance to Social Enterprise: National Member Organisation - Promotes and supports social enterprise development – useful network and resource |
| Cost: N/A |
| Location of Training/Support: various |
| Other Information: |

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| 23. Provider: Design Wales |
| Address: University of Wales Institute Cardiff, Western Avenue, Cardiff CF5 2YB |
| Tel: 02920 417043 |
| Website www.designwales.org |
| Key Contact: Gavin Cawood Operations Director email: gcawood@designwales.org |
| Services: Support services and workshops to business: Managing service innovation and design Branding Essentials Design, innovation and creativity for business support staff Successful recruitment of design staff Design and innovation for policy makers |
| Relevance to Social Enterprise: Relevant to all businesses |
| Cost: various |
| Location of Training: Campus and in company |
| Other Information: Designwales blog: http://www.designwales.blogspot.com/ |

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| 24. Provider: Development Trust Association Wales |
| Address: `35b, Albert Road, Penarth, Vale of Glamorgan CF64 1BY |
| Tel: 02920 190260 |
| Website www.dtawales.org.uk |
| Key Contact: Peter Williams Director email: info@dtawales.org.uk |
| Services: DTA is the UK wide community enterprise regeneration network. DTA Wales is the membership organisation for the growing network of development trusts in Wales. Services include: Promoting members and their achievements Supporting Regen School Wales Organising training, conferences and events Assisting with asset development and asset transfer Quality 'Health Checks' Specific Member Benefits – grants, members database, newsletter, |
| Relevance to Social Enterprise: Access to Wales wide and UK network of community enterprises, practitioners for sharing of skills and good practice |
| Cost: Membership fee. Free information and support resources via website |
| Location of Training/Support: Various community and work venues |
| Other Information: Regen School www.regenschoolwales.org.uk |

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| 25. Provider: EBSP Ltd (Ethnic Business Support Programme) |
| Address: Broadway House, Broadway, Cardiff CF24 1PU |
| Tel: 02920 487667 |
| Website www.ebsp.org |
| Key Contact: Caroline Vayer Centre Coordinator email: caroline@ebsp.org.uk |
| <p>Services: Advice and mentoring on diversity and equality issues. Support services and workshops for business:</p> <p>Institute of Leadership & Management accredited courses in: Business Development (Level 3) Certificate in Starting your Enterprise (6 day course) Specialist Diversity Courses – Diversity in the Workplace (level 2 unit) Managing Equality & Diversity (First Line Management/Level 3 Award) Managing Equality & Diversity in an Organisation (Level 4 Award) Leadership & Management Awards (Level 3) Coaching & Mentoring Award (Level 3)</p> <p>General Support Business Service – business review, diagnostic, financial planning, marketing, human resources, business planning – cover includes HOV area</p> |
| <p>Relevance to Social Enterprise: Relevant staff development opportunities and business start up training</p> |
| <p>Cost: The General Support for Business Service is Free.</p> |
| <p>Location of Training: various</p> |
| <p>Other Information:</p> |

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| 26. Provider: Educ8 |
| Address: Ty Cynon, Navigation Park, Abercynon CF45 4SN |
| Tel: 01443 749000 |
| Website http://www.educ8training.co.uk |
| Contact: Email: enquiries@educ8training.co.uk |
| Services: Work based learning provider, Modern apprenticeships, NVQs. Specialists in Care Training Also offer programme of open courses and awards – in health and safety and social care Plus Leadership and Management Open Course/CPD programme. Can tailor courses to suit. |
| Relevance to Social Enterprise: Vocational skills and management training |
| Cost: Course fee payable – various |
| Location of Training: Various venues |
| Other Information: |

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| 27. Provider: Empower SVS Ltd |
| Address: Ty Menter, Venture House, Parc Navigation, Abercynon CF45 4SN |
| Tel/fax: 01443 749787/ 01443 742435 |
| Website http://www.empowersvs.co.uk |
| Key Contact: Bev Garside, Director email: Bev@empowersvs.co.uk |
| <p>Services: Empower is a collection of specialists with a track record in delivering services to the public, voluntary and community and private sectors. Expertise includes economic and social regeneration, community development, training and voluntary sector capacity building. Empower's services for the voluntary and community sector include:</p> <ul style="list-style-type: none">Training programmesInterim ManagementFeasibility StudiesBusiness PlanningBid Writing ServiceCoaching and MentoringCalculating Full Cost Recovery |
| Relevance to Social Enterprise: Training and support services relevant to 3 rd Sector organisations |
| Cost: Fees apply |
| Location of Training: Annual training programme for 2009 delivered at venues in Cardiff, Llanrwst, and St Asaph ...also deliver in-company support |
| <p>Other Information: Can run bespoke courses for individual organisations</p> <p>Communities First information service EMPOWER has the contract to provide information services to Communities First Partnerships. They have set up a new Communities First website and they will be organizing meetings to ensure that Partnerships can learn from each other and that they are aware of the key issues as the programme moves forward. The new Communities First support website is at www.communities-first.org</p> |

28. Provider: EU Convergence Projects- West Wales & the Valleys

Address: Projects below will have local contacts/activities –contact Welsh European Funding Office for further details:
Welsh European Funding Office, Merthyr Tydfil Office, Rhydycar Business Park, Rhydycar Merthyr Tydfil CF48 1UZ

Tel: 0845 010 3355

Website <http://wefo.wales.gov.uk/programmes/progress/beneficiaries>

Contact: Email: enquiries-wefo@wales.gsi.gov.uk

Services: Wide range of projects focused on tackling economic inactivity and increasing employment ESF Convergence Programme 2007-2013. All project offer advice, mentoring, training, financial assistance, engagement with employers, workplace etc

All Age Skillbuild for the Unemployed, Inactive (WAG procured delivery)
Want2Work for those on incapacity benefit (JobCentre Plus)
Genesis 2 – main focus female lone parents
ReAct for those facing redundancy (WAG)
Engagement Gateway – localised engagement projects (WCVA – procured delivery)
Bridges into Work – for the unemployed and inactive (5 UAs some procured delivery)
JobMatch – lone parents, Incapacity Benefit, 50+ unemployed, (WAG – procured delivery)
Heads of the Valley City Pathfinder – disadvantaged groups (6 UAs)
Go Wales – graduate support (HEFCW/University Careers)
ProAct – support for companies to retain staff/threat of redundancy (WAG)
BME Employment for All – inactive/unemployed ethnic minorities (AWEMA)
PreVent – raising aspirations of young people – FE & HE opportunities (6 Valleys Consortium)
Life Skills – main focus carers, care leavers & families (Big Lottery – procured delivery)
Family Employment Initiative –long term benefit recipients & their families (BCTV)
Peer Mentoring Programme – substance misusers (WAG- procured delivery)
New Day – offenders and ex-offenders (NOMS – procured delivery)
Foundation Degrees – higher skills for employed (University of Glamorgan)
Enhancing Leadership & Management Skills in Wales (WAG)
Well Being through Work – job at risk /limiting health condition (Remploy- procured)
QWEST for Employment– disadvantaged individuals (Newport University)

Relevance to Social Enterprise: may be eligible for support under these projects – and access training and support for staff, volunteers, trainees etc

Cost: services under these projects are free or subsidised

29. Provider: Flexible Support for Business (FS4B)

Address Regional Centres:

Office RG09 The Orbit Business Centre, Rhydycar Business Park, Merthyr Tydfil CF48 1 DL
Television Centre, Culverhouse Cross, Cardiff CF5 6XJ
Office 5 & 6 Technium Springboard, Llantarnam Park, Cwmbran NP44 3AW

Tel: Merthyr Centre 01685 352726
Cardiff Centre 02920 675910
Cwmbran Centre 01633 647855

Website www.business-supportwales.gov.uk

Contact Centre: Helpline 03000 6 03000

Services: FS4B is the Welsh Assembly Government's Business Support Programme designed to help business in Wales grow and to help individuals start businesses. Advice about starting, running and growing your business, as well as specialist advice on equalities and environmental management. **FS4B Regional Service for South East Wales is managed by a consortium of 2 business support companies i.e. Business in Focus and Centre for Business (prev Newport & Gwent Enterprise)**

Information, & Resources via the website and national advice line, plus face to face support:
Start Up Service - Taster Sessions & Workshops, Advice & Mentoring, Advice Surgeries, support for inventive ideas

Growing your Business – one to one coaching and mentoring, management development, strategic and business planning, marketing, business diagnostic reviews

Resourcing – office space, business networks, consultancy, market research,

Specialist Advice – environmental management, diversity, IT and web advice

Relevance to Social Enterprise:

Services are available to all start ups and existing businesses.

Provides some targeted courses and support for social enterprise development

Very useful information and advice via the website

Cost: Free Service

Location of Training/Support: The 3 Regional Centres & 36 Outreach Facilities

Other Information: Sign up for the Free FS4B Newsletter via the website

30. Provider: Genesis Cymru Wales 2 Project

Genesis Cymru 2 is a pan Wales project funded by the Welsh Assembly Government and the European Social Fund. Each Unitary Authority in Wales has a team delivering Genesis services.

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| Tel: Genesis Blaenau Gwent | 0800 323339 |
| Genesis Caerphilly | 01443 863461 |
| Genesis Merthyr | 01685 727400 |
| Genesis Rhondda Cynon Taff | 01443 744254 |
| Genesis Torfaen | 01495 742112 |

Website www.genesiswales.co.uk

Services: The project works along side individuals to help them explore interests and aspirations and provides guidance and support on learning and work opportunities.

Types of support:

- One to One Advice
- Free Childcare, Mobile crèche
- Support into training
- Individual tailored packages of support
- Mentoring, Advice & Guidance
- Volunteering opportunities/work experience
- Home visits and Group support

The project aims to assist individuals back to work and training through a series of measures tailor made to suit each individual and area.

Relevance to Social Enterprise: may be relevant to pre-incubation support

Cost: Free Service

Location of Training/Support: Various Outreach Facilities

Other Information: mobile crèche is provided to support participants' learning programmes. Inclusive service, all children welcome– trained and experienced staff and all venues risk assessed

31. Provider: GO Wales

Address

GO Wales services are primarily delivered by University Careers services who have Careers Advisers to provide advice and guidance to eligible individuals. GO Wales also produces a range of information and support resources

Tel: University of Glamorgan Go Wales Team 01443 483728 or 01443 483630
University of Wales Newport Go Wales Team 01633 432407 or 01633 432398

Main Website www.gowales.co.uk

Contact Centre: Helpline 0845 2256050 email: info@gowales.co.uk

Services:

GO Wales Work Placements and Work Tasters give you the opportunity to attract the best graduates to your business. Employ a skilled individual to work on a short term project and receive a subsidy towards the salary costs

GO Wales Graduate Training and Development Fund offers financial support for training and development of graduate level staff in Welsh SMEs. You may be able to access up to £1,500 per person to up-skill your business.

GO Wales Jobs is the only **FREE** website in Wales dedicated to graduate recruitment. Businesses and other organisations in Wales can advertise an unlimited number of vacancies via our online vacancy advertising service.

Go Wales FreeLancers Programme – for Graduates in Wales - 2 x 3 day courses & support to consider business idea and suitability for freelance working

Relevance to Social Enterprise:

May be useful to support graduate pre-incubation clients. Also good service for placements/staff recruitment

Cost: Free Service

Location of Training/Support: in-company and university careers centres

Other Information:

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| 32. Provider: Groundwork |
| Address: Main Office Unit G5, Main Avenue, Treforest Industrial Estate, Pontypridd CF37 5YL |
| Tel: 01443 844866 |
| Website: www.groundworkwales.org.uk |
| Key Contact: Kevin Dooley Communications & Policy Manager 01443 849962 Kevin.dooley@groundwork.org.uk or admin@groundworkwales.org.uk |
| <p>Services: Groundwork in Wales is a leading environmental regeneration network helping to build sustainable communities. Groundwork delivers project and support services working in partnership with community groups, businesses, government agencies and regional and national networks and partnerships. Delivers project and events to:</p> <ul style="list-style-type: none">Deliver physical community improvementsTackle climate changePromote community participationPromote health and well beingSupport youth engagementDevelop and support social enterpriseHelp business to address triple bottom line accountingProvide volunteering and skill development opportunitiesImprove partnership working <p>Groundwork Caerphilly works across Caerphilly, Newport & Torfaen 01495 222605 caerphilly@groundwork.org.uk Groundwork Merthyr & Rhondda Cynon Taff works across the counties of Merthyr & RCT. 01685 883880 countryside@groundworkmerthyrct.org.uk</p> |
| Relevance to Social Enterprise: Useful support services and projects. Supports growth and development of social enterprise and will have opportunities for direct support, working in partnership on initiatives |
| Cost: Services are usually free/or part funded |
| Location of Training/Support: various community venues and community initiatives |
| Other Information: Previously delivered the People, Places & Prosperity 2 Social Enterprise Support project - Currently developing a new project that will aim to support social enterprises across Wales – no information available yet Groundwork RCT runs the Fedw Hir Eco Centre for training and volunteering |

33. Provider: Gwent Assoc of Voluntary Organisations - GAVO

Address: Head Office Ty Derwen, Church Road, Newport NP19 7EJ

Tel: 01633 241550

Website <http://www.gavowales.org.uk>

Contact: info@gavowales.org.uk

Services: Supporting voluntary organisations to reach their full potential through training, information, advice & mentoring, support of volunteers and sharing of best practice.

Delivers various projects and runs training programmes - range of short courses for community learning development and training for staff and volunteers

Provides information and advice on funding, bid writing etc

Delivers projects to support community group with special support needs

Relevance to Social Enterprise:

Deliver accessible key skills training and relevant CPD courses for staff and volunteers. Also advice on accessing funding

Cost: GAVO subsidises all voluntary sector courses but a small charge is still necessary. If, participants live within a Communities First area, or the organisation lacks the necessary funding, a fee may not be required.

Location of Training/Support: Centres in Bargoed, Blaina, Brynmawr, Ebbw Vale, Rhymney & Ystrad Mynach plus various community venues

Other Information: Engagement Gateway Advisers:

Contact Stephanie Denning, the Blaenau Gwent Engagement Gateway Local Advisor:
Tel: 01495 315626 or email: stephenie.denning@gavowales.org.uk

Contact Val Jackson, The Caerphilly Engagement Gateway Local Advisor:
Tel: 01443 863540 or email: val.jackson@gavowales.org.uk

34. Provider: Heads of the Valleys Innovation Programme

Address: Orbit Business Centre, Rhydyar Business Park, Merthyr Tydfil CF48 1 DL

Tel: 01685 725469

Website www.business-supportwales.gov.uk

Key Contact: Phil Burkhard email: phil.burkhard@merthyr.gov.uk

Services: Flexible programme of business support.
Innovation Workshops -
Innovation Awards & Marketplace Exhibition Events
Project Implementation Assistance –support/funding to improve your business
Help to access partner training & consultancy services for business
Practice Enterprise Network
Turning Heads Club – Network of Innovation Award Winners

Relevance to Social Enterprise:

Services are open to ALL businesses (including social enterprises) in the boroughs of Blaenau Gwent, Caerphilly, Merthyr Tydfil, Rhondda Cynon Taf and Torfaen.

Services include hands-on, project based consultancy focused on a particular challenge i.e. the Project Implementation Assistance service. HOVIP annual Awards & Marketplace includes a 'social enterprise category', with Award entrants automatically becoming members of their regional business networking club – The Turning Heads Club

Cost: Variable costs

Location of Training/Support: in-company and at various venues across HOV area

Other Information:

For information on the Turning Heads Club – Contact Wendy Locke HOVIP Turning Heads Coordinator 07859 077494

35. Provider: Interlink Rhondda Cynon Taf

Address: 6 Melin Corrwg, Cardiff road, Upper Boat, Rhondda Cynon Taf

Tel: 01443 485337

Website www.interlinkrct.org.uk

Key Contact: Simon James, Chief Executive
email: sjames@interlinkrct.org.uk

Services: Supports the development of community & voluntary organisations and volunteering, including advice, information, training and funding support in Rhondda Cynon Taff. Services include:

- **Social Enterprise Support Project** - business planning, funding advice, signposting
- Free information advice and support to voluntary groups
- Helpdesk – ICT support, room hire, grantfinder service,
- Volunteer Information & Support Centre
- Mental Health Project supporting mental health organisations and projects
- Children & Youth Development Network
- Health Social Care & Well Being - Forums and Focus Groups

Relevance to Social Enterprise:

Targeted support for social enterprise development – social enterprise support project. Plus range of useful information and advice services

Cost: Free services to voluntary groups/members. Course fees apply. Highly subsidised rate for Interlink members. Training is free for volunteers

Location of Training/Support: Interlink Centre and various community venues

Other Information: For support and advice on the Engagement Gateway:
Rebecca Cogan on 01443 485337 rcogan@interlinkrct.org.uk

36. Provider: International Business Wales

Address: Welsh Assembly Govt; Plas Glyndwr, Kingsway, Cardiff CF10 3AH

Tel: 01443 845500

Website www.ibwales.com

Contact: email ibwales@wales.gsi.gov.uk

Services: International Trade Development Services available from the Welsh Assembly Government for business wishing to trade internationally. Programme of overseas events designed to encourage and assist Wales based companies to explore new markets, attend key international trade shows and secure new or additional business in overseas markets . Also In Wales events, advice and support

Relevance to Social Enterprise: support service for developing international trading

Cost: Free Service

Location of Training/Support: Wales and overseas

Other Information:

37. Provider: Job Centre Plus

Address: South Wales Valleys District Office, 2nd Floor, Pontypridd Job Centre, Oldway House, Broadway, Pontypridd CF37 2UA

Tel: 01443 484733

Website www.jobcentreplus.gov.uk

Key Contact: Kevin Morgan Local Partnerships Manager email:
kevinmorgan@jobcentreplus.gsi.gov.uk

Services: Range of programmes to support people into employment, including training, self-employment support and financial incentives:

The 6 Months Offer – Self Employment Support (referred to FS4B for business advice and support and £50 per wk allowance for 16 wks)

New Deal for Lone Parents

Flexible New Deal

New Deal for Disabled

Adviser Discretionary Fund

Specialist Unemployed Executive Service

Recruitment Subsidy

Young Persons Guarantee

Future Jobs Fund

Sectoral Routeways (8wks training in particular sector skills)

Job Creation Scheme

Community Task Force (April 2010)

Deprived Area Fund – (areas not covered by Job Match & Bridges to Work) – funding for short certificate courses/vocational skills

Relevance to Social Enterprise: may be eligible for support under these programmes – support for individuals and for support for businesses (recruitment and training incentives)

Cost: Free Services

Location of Training/Support: access to information, advice and support is mainly via Job Centre Plus or Careers Wales

Other Information: Kevin Morgan Local Partnerships Manager can deliver information sessions on JobCentre Plus programmes

38. Provider: Learndirect Wales

Address: UFI Cymru, Priory House, Beignon Close, Ocean Way, Cardiff CF42 5PB

Tel: Free Helpline – for info on courses and details of your nearest Learndirect centre
0800 101 901

Website: <http://www.learndirect.co.uk/wales-cym>
For businesses: <http://www.learndirect.co.uk/wales-eng/learningatwork/>

Key Contact: Phil Lloyd Operations Manager Wales email: phlloyd@ufi.com

Services: e-learning organisation delivering courses through a network of Learndirect centres. In Wales most Learndirect centres are franchise arrangements with further education colleges and WEA South Wales (Workers Educational Assoc). Courses include setting up your own business, business skills, management, IT applications, skills for life – basic and key skills.

Learndirect courses can also be accessed from home and in the workplace
Provides a service for business – buy on-line courses and customised training programmes

Relevance to Social Enterprise: On-line skills training accessible in the workplace.

Cost: Course fees apply. Some courses attract funding/financial support for business under the Learning@Work programme

Location of Training/Support: Learndirect centres/colleges/home/workplace

Other Information: Free on-line taster courses <http://www.learndirect.co.uk/wales-eng/taster/>
Coleg Morgannwg and Coleg Gwent

39. Provider: Merthyr Tydfil CBC - Bridges into Work

Address: Neighbourhood Learning Centre, 17-20, Penydre, Gurnos, Merthyr Tydfil CF47 9DY

Tel: 01685 727099

Website www.bridgesintowork.co.uk

Key Contact: Deborah Newton Project manager 01685 727072

Deb.Newton@merthyr.gov.uk

General email: nlc.enquiries@merthyr.gov.uk

Services:

Training and support service to help people to gain skills and confidence to move towards employment (European Social Fund project)

Relevance to Social Enterprise:

Key skills training and personal development support – IT, Languages, Confidence Building, Work experience, improving literacy & numeracy
Funding for Vocational Certificates such as Food Hygiene Cert, First Aid, Food Safety, Manual Handling, languages,

Cost: Free learning opportunities at community venues, childcare support, free career guidance

Location of Training: Various community and work venues

Other Information: eligibility – not in full time education, not working or working under 16 hrs per week

40. Provider: Merthyr Tydfil CBC – Business Support

Address: MTCBC Business Support Team, Orbit Business Centre , Rhydyar Business Park, Merthyr Tydfil

Tel: 01685 726275/725429

Website www.merthyr.gov.uk

Contact: economicdevelopment@merthyr.gov.uk

Services:

Advice, support and signposting in relation to sites & premises, financial assistance and general business issues. Also advice from Business Environment Coordinator
Business Grants advice
Help with writing business plans
Commercial Property Register- range of small business units
Orbit Business Centre – flexible office space, IT support, business support
Merthyr Tydfil Business Partnership
Merthyr Tydfil Social Economy Network

Relevance to Social Enterprise:

Services are available to all start ups and existing businesses.

Cost: Free Service

Location of Training/Support: Orbit Centre and other venues

Other Information: LIF grant for SMEs 35% costs to max £5k

Coordinator Social Economy Network: Adama Sesay email: adama.sesay@merthyr.gov.uk
01685 727106

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| 41. Provider: Merthyr Tydfil Community Education |
| Address: Adult Community Learning Service, Merthyr Tydfil CBC |
| Tel: 01685 727379 |
| Website: www.merthyr.gov.uk |
| Key Contact: Jen Connolly email: jen.conolly@merthyr.gov.uk |
| Services: Part-time community based courses for adults. Courses include IT, Welsh language, Arts & Crafts, Environmental Studies, ESOL, Basic Skills, Health & Well Being |
| Relevance to Social Enterprise: Key skills and basic skills training |
| Cost: Tuition fees apply. Concessions/or free courses dependent on circumstances |
| Location of Training/Support: various community centres |
| Other Information: |

42. Provider: Merthyr College

Address: Ynysfach, Merthyr Tydfil, CF48 1AR

Tel: 01685 726000

Website www.merthyr.ac.uk

Services: College of Further Education.(part of University of Glamorgan)

Range of courses and qualifications in business and management, computing, basic and key skills. From Level 1 NVQ to Foundation Degree

Knowledge Exploitation Fund Scholarship Programme – for business start ups

UG Commercial Services – training, coaching in project management, performance improvement, customer service, leadership

Relevance to Social Enterprise:

Key skills, business skills and management training

Cost: Course fees apply. Concessions/free courses available depending on circumstances

Location of Training/Support: Campus, community centres and in-company

Other Information:

43. Provider: Novas Scarman Trust Wales

Address: Shand House, 2 Fitzalan Place, Cardiff, CF24 0BE

Tel: 02920 452568

Website: <http://www.novasscarman.org/regions/wales>

Key Contact: Terry Price email: terry.price@novasscarman.org

Services: Novas Scarman is a national charity committed to helping people bring about change in their communities. Novas Scarman in Wales manages a number of projects focusing on community development, community learning, digital inclusion and social enterprise support plus some international development work.

Also provide training and consultancy in asset based community development (and its delivery toolkits), ICT support, social enterprise development and Equalities. Advice is provided to individuals and community groups. The approach is based strongly upon partnership, which is a cornerstone of all projects

Working in partnership with the Wales Coop to deliver WAGs Communities 2.0 Digital Inclusion project. (6 yr project from Apr 2009) Communities 2.0 has a focus on supporting social enterprises to sharpen their use of technology for business benefit and/or to use digital technology for trading (see entry for Communities 2.00 under the Wales Coop Section)

Relevance to Social Enterprise:

Targeted support services for social enterprise development

Cost: Free Services/depending on project resources

Location of Training/Support: various venues and in-company flexible service , mainly in SE Wales

Other Information: Useful resources for awareness raising on social enterprise– Box Clever Enterprise, Ingredient Boxes, Spot the SE Opportunity Cards, Handy Check Book email: Julia.walter@novasscarman.org

44. Provider: Open University in Wales

Address: 18, Custom House Street, Cardiff CF 10 1AP

Tel: 02920 471019

Website www.open.ac.uk/wales

Key Contact: Eleri Chilcott Widening Access Officer South Wales
02920 262798 07500 974329 email: r.e.chilcott@open.ac.uk

Services: National distance and online learning provider. Offers part-time courses in over 50 subject areas. Introductory courses, short courses, undergraduate certificates and diplomas, to degrees and postgraduate degrees.

Range of Business Skills and Management Development courses through the OU Business School including free course samplers <http://www.open.ac.uk/oubs>

Introduction to Management course www.open.ac.uk/openings

Openlearn – Free online learning materials for all to use. <http://openlearn.open.ac.uk/>

Relevance to Social Enterprise:

Relevant training opportunities

Cost: Course fees apply. Free courses available depending on circumstances

Location of Training/Support: Home study

Other Information: Post Grad Module - current issues in public management and social enterprise

45. Provider: Pilotlight Cymru

Address: C/O 15-17 Lincoln's Inn Fields, Holborn, London WC2A 3ED – (new Wales initiative/no Wales office as yet)

Tel: 02073 963587

Website: www.pilotlight.org.uk

Key Contact: Shantel Irwin Business Development Manager for Wales 07957 778854
email: sirwin@pilotlight.org.uk

Services: Pilotlight manages teams of senior business people to coach charities through the process of building more sustainable and effective organisations. Pilotlight brokers the interaction between the charities and professionals; other volunteering relationships match rather than manage skills. This brokering helps share skills more effectively.

Teams of 'pilot lighters' work with charities to develop strategic planning capabilities usually resulting in a business plan.....further support is then offered, aligned with the plan e.g. marketing, fundraising or communication strategies. Relationship with Pilotlight typically lasts 18-24 months.

Relevance to Social Enterprise: Pilotlight works with charities and social enterprises.

Cost: Free Service to Charities and Social Enterprises

Location of Training/Support: In company

Other Information: Charities and social enterprises wishing to work with Pilotlight have to complete application form (decision in 2 weeks) Must have turnover of **under** £3 million and operational for at least 2 years, at least 1 member of staff and funded for at least the next 6 months

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| 46. Provider: Prince's Trust Cymru |
| Address: Porth Plaza, Foundry Place, Porth, Rhondda CF39 9PG |
| Tel: 01443 685685 |
| Website www.princes-trust.org.uk/challenge |
| Key Contact: Anita Thomas, Business & Volunteer Programme Manager 07970 047833 Email: anita.thomas@princes-trust.org.uk |
| Services: Explore Enterprise Programme – a 4 day course over 6 weeks – gives young people thinking of starting a business, a taste of the experience and assesses their suitability. If young person decides to progress the business idea, the programme offers continuing support and mentoring. If not proceeding, Advisers work with the young person to agree alternative progression route. |
| Relevance to Social Enterprise: Can work with young people considering setting up a social enterprise. |
| Cost: Free Service |
| Location of Training/Support: Available in SE Wales only at present – aiming for pan Wales project by end of 2009 |
| Other Information: eligibility: Young people 18-30/must be unemployed/can work with graduates if over 6 months since graduation To apply – attend information session (approx 2 hrs) - contact Lyn Thomas at Princes Trust 01443 685685 |

47. Provider: Public Services Management Wales

Address: First Floor Ffynnon Las, The Orchards, Ilex Close, Ty Glas Avenue
Llanishen, Cardiff CF14 5EZ

Tel: 029 2068 1289

Website: <http://wales.gov.uk/psmwsubsite/psmw>

Contact email: psmw@wales.gsi.gov.uk

Services: Public Service Management Wales supports and helps develop the skills required by managers and leaders across the Welsh public service, (including the voluntary sector) to work collaboratively, across traditional boundaries. Provides a range of opportunities to develop people, organisations and systems ultimately to contribute to creating better and more joined up public services for the citizens of Wales. Innovative programmes include:

Storytelling Centre for Leadership

Wales Academy for Leadership & Innovation

Public Service Summer School

Leadership for Collaboration Programme

Relevance to Social Enterprise:

High quality training services for public service organisations. Services is also for Voluntary Sector– staff of some social enterprises may be eligible to access training

Cost: Various

Location of Training/Support: Various venues

Other Information:

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| 48. Provider: RCT Homes |
| Address: Ty Pennant, Mill Street, Pontypridd, CF37 2SW |
| Tel: 01443 407314 |
| Website: http://www.rcthomes-jobs.co.uk |
| Key Contact: Andrew Freeguard Community Regeneration and New Business Manager Tel: 01443 494442 or 07799 132281 email: andrewf@rcthomes.co.uk |
| Services: RCT Homes has recently established a new subsidiary business- a social enterprise (which is primarily a training company) that will provide garden maintenance, communal cleansing and recycling services to tenants of RCT Homes– this new initiative will generate income, providing jobs, training and employability programmes – through contracts let to the new social enterprise by RCT Homes. The new company has been registered and the expected launch will be early in 2010. |
| Relevance to Social Enterprise: Key skills and personal development learning opportunities – may be beneficial for pre-incubation clients |
| Cost: |
| Location of Training/Support: To be confirmed |
| Other Information: |

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| 49. Provider: Rhondda Cynon Taf CBC - Bridges into Work |
| Address: Abercynon Education Centre, Ynysmeurig Road, Abercynon CF45 4SU |
| Tel: 01443 743068 |
| Website www.bridgesintowork.co.uk |
| Key Contacts: Ceri Ann Boyce 01443 743968 email: bridgesintowork@rhondda-cynon-taff.gov.uk Gweneira Archer Case Manager Rhondda Valleys 07825 675780 Calvin Lees Project Coordinator 01443 743962 calvin.lees@rctcbc.gov.uk |
| Services: Training and support service to help people to gain skills and confidence to move towards employment (European Social Fund project) |
| Relevance to Social Enterprise: Key skills training and personal development support – IT, Languages, Confidence Building, Work experience, improving literacy & numeracy Funding for Vocational Certificates such as Food Hygiene Cert, First Aid, Food Safety, Manual Handling, languages, |
| Cost: Free learning opportunities at community venues, childcare support, free career guidance |
| Location of Training: Various community and work venues |
| Other Information: eligibility – not in full time education, not working or working under 16 hrs per week |

50. Provider: Rhondda Cynon Taf CBC – Business Support

Address: Business Support Team, Level 5 Ty Pennant, Catherine Street, Pontypridd CF37 2TB

Tel: 01443 495169

Website www.rhondda-cynon-taff.gov.uk

Email contact: invest@rhondda-cynon-taff.gov.uk

Services: Supports existing companies that want to grow, as well as helping new business.

Services include:

Information and Advice to Businesses

Grants for Business

Business Directory

Business Club

Business premises

Relevance to Social Enterprise:

May be eligible for support services and grants - available to all start ups and existing businesses.

Cost: Free Services

Location of Training/Support:

Other Information: Business Grants include: Local Investment Fund, Community Buildings Grant, Regeneration Grant, Business Start up Grant, e-commerce grant

RCT Business Club www.rctbusinessclub.co.uk

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| 51. Provider: Rhondda Cynon Taf Community Education |
| Address: Abercynon Education Centre, Ynysmeurig Road, Abercynon CF45 4SU |
| Tel: 01443 741332/744039 |
| Website: www.rct.gov.uk |
| Email contact: adulthoodeducation@rhondda-cynon-taff.gov.uk |
| Services: Part-time community courses for adults. Range of course in computing, arts and crafts, general education, healthy living, European languages, Sign Language., Basic Skills Development courses – building blocks to confidence, assertiveness, preparing for work, Learning Steps Programme – courses for adults with learning difficulties |
| Relevance to Social Enterprise: Skills and personal development learning opportunities – may be beneficial for pre-incubation clients |
| Cost: Tuition fees apply/some concessions and free waivers depending on circumstances. Some courses/events are funded and free of charge |
| Location of Training/Support: Various community venues |
| Other Information: |

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| 52. Provider: Rhondda Cynon Taf CBC – Regeneration & Resources Team |
| Address: Valleys Innovation Centre, Navigation Park, Abercynon CF45 4SN |
| Tel: 01443 665775 |
| Website www.rhondda-cynon-taff.gov.uk |
| Key contact: Peter Mortimer email: peter.j.mortimer@rhondda-cynon-taff.gov.uk |
| Services: The regeneration resources team monitors and reviews the economic and regeneration strategy of the council and its partners. The team also provides support to organisations in developing initiatives that will contribute to the economic regeneration of Rhondda Cynon Taff |
| Relevance to Social Enterprise: May be eligible for support services and funding |
| Cost: Free advice and support |
| Location of Training/Support: various |
| Other Information: |

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| 53. Provider: School for Social Entrepreneurs |
| Address: Head Office, 18, Victoria Park Square, Bethnal Green, London E2 9PF |
| Tel: 02089 810300 |
| Website: www.sse.org.uk |
| Key Contact: Ian Baker Development Director email: ian.baker@sse.org.uk |
| Services: Training and opportunities to enable to use their creative and entrepreneurial abilities more fully. Practical learning programmes to develop individual entrepreneurs and their organisations. Innovative package of support, training and advice includes: 1 year long professional learning process Action Learning Sets Witness sessions Expert sessions Project visits Tutor support |
| Relevance to Social Enterprise: Targeted support for social entrepreneurs and social enterprise development |
| Cost: Fees apply |
| Location of Training/Support: SSE Regional Schools |
| Other Information: New SSE Schools under negotiation for additional regions of England – also University of Glamorgan is considering Wales SSE |

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| 54. Provider: Social Enterprise Coalition Cymru |
| Address In development/consultation stage – no details available yet |
| Tel: TBC |
| Website http://wales.gov.uk/topics/housingandcommunity/regeneration/socialenterprise |
| Contact TBC |
| Services: A new organisation to champion social enterprise and deliver key parts of the plan will be established by Welsh Assembly Government during 2009/2010. Social Enterprise Coalition Cymru will run a major awareness raising campaign, recruit pathfinder enterprises to help other organisations develop, encourage young social entrepreneurs and host key conferences on social enterprise. |
| Relevance to Social Enterprise: will champion and support social enterprise development |
| Cost: |
| Location of Training/Support: TBC |
| Other Information: |

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| 55. Provider: Social Firms Wales |
| Address: Registered Company Address: 40 Heol Llan, (Cornelly and District Development Trust), North Cornelly, Bridgend, Mid Glamorgan CF33 4DP |
| Tel: 07799 345 940 (San Leonard) |
| Website http://www.socialfirms-wales.co.uk/contacts.html |
| Key Contact: San Leonard Director tel: 07799 345940 email: sanleonard@socialfirmswales.co.uk |
| <p>Services: National organisation promoting and supporting the development of social firms; creating employment opportunities for disadvantaged people. Social Firms Wales offers the following services to it's members:</p> <ul style="list-style-type: none">• Consultancy Services from Feasibility studies to Business Planning• Business support to developing Social Firms in the region• Training for emerging or existing Social Firm managers• Raising the profile of Social Firms• Securing resources for the further development of Social Firms• Developing links with businesses• Promoting and disseminating research into the Social Firm sector• Establishing best practice and improve conditions for Social Firms• Mapping the development of Social Firms• Opportunities for networking and inter-trading |
| Relevance to Social Enterprise: Useful support services for set up and development of social firms – membership organisation |
| Cost: Membership Service |
| Location of Training/Support: in company –customised to business needs |
| Other Information: Resource Centre: Access to the comprehensive Social Firms UK Resource Centre with many items discounted for members |

56. Provider: Technium

Address: 10 Centres/various addresses (see file/or website)

Tel: 0845 010 3300

Website: <http://www.technium.co.uk>

Contact email: enquiries@technium.co.uk

Services: Technium supports the development of science and technology businesses. Helps new and early-stage science and technology businesses overcome obstacles to success and provide an environment where they can prosper. Also acts as a base for international companies looking for a foothold in the UK market. The service covers three main areas:

Accommodation

Modern office space and state-of-art facilities in a choice of ten locations across Wales.

Business support

Access to a range of specialist support services that cover everything from finance and technology to HR and business expansion. Also advice about grants to help further research or product development.

Networking opportunities

Connections with leading national and international companies and academics offers plenty of networking opportunities; mutually beneficial business relationships.

Relevance to Social Enterprise:

Services are available to science and technology business only - as resident companies and also as Assoc Members (non-resident)- start ups and existing businesses.

Cost: Various Fees – and access to free services via public sector business support initiatives

Location of Training/Support: 10 Technium Centres: Aberystwyth, Bangor, Swansea,(2) Pencoed, St Asaph, Pembroke Dock, Llanelli, Cwmbran, Baglan,

Other Information: Runs the annual Technium Challenge Business Planning competition

57. Provider: Torfaen CBC - Bridges into Work

Address: Croesyceiliog Community Education Centre, Cwmbran

Tel: 01633 647740/647742

Website www.bridgesintowork.co.uk

Key Contact: Victoria Dyer Project Manager email: Vicky.dyer@torfaen.gov.uk

Services:

Training and support service to help people to gain skills and confidence to move towards employment (European Social Fund project) – IT, Languages, Confidence Building, Work experience, improving literacy & numeracy

Funding for Vocational Certificates such as Food Hygiene Cert, First Aid, Food Safety, Manual Handling, languages,

Relevance to Social Enterprise:

Key skills training and personal development support – may be relevant to pre- incubation support

Cost: Free learning opportunities at community venues, childcare support, free career guidance

Location of Training: Various community and work venues

Other Information:

eligibility – not in full time education, not working or working under 16 hrs per week

58. Provider: Torfaen CBC – Business Support

Address: Economic Development, Floor 3, County Hall, Cwmbran, Torfaen NP44 2WN

Tel: 01633 648644

Website www.torfaenbusiness.co.uk

Contact: Business Development Team email: info@torfaenbusiness.co.uk

Business Development Manager (Community Enterprise & Monitoring) Janet Thomas 01633 648078
email: j.thomas@torfaen.gov.uk

Services: Torfaen CBC's Economic Development Team provides advice and support to business. Services include help with:

Inward investment

Financial assistance

Start-up advice and Support

Property/resource information

Training

Marketing and promotion

IT support and guidance

Environmental support Eco- Building aimed at improving environmental management

Work in partnership with other business support services including FS4B & Technium

Relevance to Social Enterprise:

May be eligible for above business support services

Cost: Free Information, Advice & Signposting

Location of Support: Cwmbran and other venues

Other Information: Business Grants – Local Investment Fund South East Wales

Torfaen Business Club – Contact Joanne John 01633 648644 www.torfaenbusinessvoice.co.uk

Eco-building, 1-4 Springvale Industrial Estate, Cwmbran, NP44 5AZ

59. Provider: Torfaen CBC – Community Education

Address: Torfaen County Borough Council, Civic Centre, Pontypool, NP4 6YB - Tel: (01495) 762200

Tel: 01633 648804 (Karen Padfield)

Website <http://www.torfaen.gov.uk/EducationAndLearning/>

Contact: Karen Padfield Head of Adult Education Email: karen.padfield@torfaen.gov.uk

Services:

Part-time community based courses for adults – (partnership of Coleg Gwent, Torfaen CBC Community Education, Torfaen Voluntary Alliance, WEA and Regional Welsh Language Centre) Courses include:

IT, Digital Photography, Web Design, Welsh Language, Confidence Building, improving literacy & numeracy & vocational training certificates: preparing for work in the retail and hospitality sector, preparing for office work, , Diplomas in Alternative Therapies,(International Therapy Examination Council), Certificate in Customer Care, Certificates in Working with Children, Certificates in Supporting Teaching & Learning in Schools, Certificates in Fitness Instruction, Driving Test Theory,

Relevance to Social Enterprise:

Provider of key skills training, personal development support and vocational training– may be relevant to pre-incubation support

Cost: Tuition Fees payable. Where your course leads to a qualification the awarding body will also charge an additional examination or registration fee.

On certain courses students may be able to obtain concessionary fees of 20% or even 100% reduction depending on circumstances.

Free Essential Skills Courses available – free crèche for some courses

Location of Training: Community Education Centres at Blaenavon, Cwmbran, Pontypool,

Other Information:

60. Provider: Torfaen Training (service of Torfaen CBC)

Address: Springvale Industrial Estate, Cwmbran, Torfaen NP44 5BA

Tel: 01633 875929

Website: www.torfaen.gov.uk/EducationAndLearning/TrainingAndDevelopment

Contact: email: training@torfaen.gov.uk

Services: Work based Learning Provider delivering WAG and EU funded training programmes including SkillBuild, Modern Apprenticeships and Modern Skills Diploma.

Also offers certain courses/qualifications on a commercial basis inc Level 2 Award in Food Safety in Catering, Level 1 Foundation in Health & Safety in the Workplace, Working at Heights

Relevance to Social Enterprise: Pre-employment training may be relevant to incubator clients and commercial training options may be relevant

Cost: Free & Fee based Services

Location of Training/Support: Cwmbran Centre and in company training

Other Information Referral for Work Based Learning programmes is via Careers Wales.
For commercial services for business – contact Tania Beacham or Jeanette Harries-Wright on 01633 875929

Lead organisation for Future Jobs Fund programme in Torfaen

61. Provider Torfaen Voluntary Alliance

Address: Portland Buildings, Commercial Street, Pontypool, Torfaen NP4 6JS

Tel: 01495 756646

Website www.torfaenvoluntaryalliance.org.uk

Key Contact: Peter Kennedy 01495 756646

Services: TVA is the voluntary council for the County Borough of Torfaen (a registered charity and company limited by guarantee). Main role is to support, promote, develop and represent voluntary and community groups in the county. Services include:

- Assist organisations to secure funding e.g. help with submitting bids, provide funding advice
- Advice on constitutions, charity law, registration etc.
- Provide training for voluntary and community groups
- Provide volunteering opportunities for local people and support organisations that use volunteers.
- Provide practical support in terms of photocopying, administration, payroll service, equipment loan etc.
- Disseminate information via Tafod Torfaen (TVAs newsletter) and regular mailings to members
- Support the children, Young People and Families Forum and the Health and Social Care and Well Being Forum

Relevance to Social Enterprise: Relevant skills training for staff and volunteers. Also useful information and advice services

Cost: Many free services to members. Course fees apply/low cost

Location of Training/Support: 2 Main Centres at Pontypool and Blaenavon. Also delivers services at other community venues

Other Information: Membership is open to any voluntary or community group operating in Torfaen. Membership of TVA is **Free**.

62. Provider: University of Glamorgan

Address: University of Glamorgan, Treforest, Pontypridd CF37 1DL

Tel: 01443 480480

Website www.glam.ac.uk

Various Key Contacts:

UGCS: Commercial Services www.ugcs.co.uk 01443 482482

Social Entrepreneurship Hub: Liz Burnett email: lburnett@glam.ac.uk 01443 482370

Faculty of Humanities & Social Science: www.glam.ac.uk/hass 01443 654450 Dave Adamson

Faculty of Health Sport & Science: <http://hesas.glam.ac.uk>

Centre for Lifelong Learning: <http://cell.glam.ac.uk> Rob Payne rpayne@glam.ac.uk

Services: Higher education courses in relevant subject areas and services to business:

Faculty of Humanities & Social Science - Masters in Community Regeneration, Foundation Degree in Community Development & Regeneration

Faculty of Health Sport & Science - Short Course – Introduction to Setting Up an Outdoor Activities Social Enterprise

Social Entrepreneurship Hub - Programmes in development – Foundation Degree to Masters

UGCS - Prince 2 Project Management, NEBOSH and IOSH Safety Management, Institute of Directors -Certificate in Company Direction, Institute of Leadership & Management Certificates & Diplomas, Chartered Institute of Personnel and Development, ACCA Accounting Qualifications

Centre for Lifelong Learning – Operate **Glamorgan Gates Project** in Merthyr – creative, community based informal learning, cultural activity to support community regeneration

Relevance to Social Enterprise: Continuing Professional Development opportunities and business skills training. Some targeted programmes for the social enterprise sector

Cost: Course fees apply, some concessions and waivers depending on circumstances. Free project based support

Location of Training/Support: Campus (some community based learning)

Other Information: Social Entrepreneurship Hub – looking at developing School for Social Entrepreneurs – contact Lis Burnett (see above)

University of the Heads of the Valleys Institute - Future Initiative in partnership with

University of Wales Newport: contact Rob Payne Centre for Lifelong Learning (see above)

Partner in WAG Communities 2.0 project

63. Provider University of Wales Institute Cardiff (UWIC)

Address: Cardiff Institute for Cooperative Studies, (CICS) Cardiff School of Management, Colchester Avenue Campus, Cardiff CF23 9XR

Tel: 02920 416375

Website <http://www3.uwic.ac.uk/english/management>

Key Contact: Jan Myers email: jmyers@uwic.ac.uk : tel: 02920 416451

Services: MBA in Management (Social Entrepreneurship). Also looking at developing short courses aimed specifically at skills development for the social enterprise sector

Relevance to Social Enterprise:

Skills training and continuing professional development opportunities for staff

Cost: Course Fees

Location of Training/Support: Cardiff School of Management

Other Information: Various research projects undertaken by CICS – review of credit unions in Wales , Social Enterprise & the Cultural Industries

64. Provider: University of Wales Newport

Address: Caerleon Campus Lodge Road, Caerleon NP18 3QT
Allt-yr-yn Campus, Allt-yr-yn Avenue, Newport NP20 5DA
Community University of the Valleys East, 11 Gwent Shopping Centre, Tredegar NP22 3EJ

Tel: Caerleon 01633 432432
Allt-yr-yn 01633 430088
CUV East 01495 722973

Website: www.newport.ac.uk

Various Key Contacts: Newport Business School <http://nbs.newport.ac.uk> 01633 432400
Community University of the Valleys East <http://cuveast.newport.ac.uk> 01495 722973

Services: Higher Education Courses and Services for Business :

Newport Business School – short course programme includes: principles of marketing, marketing in the not for profit sector, marketing to women, CISCO Certified Network Associate, Microsoft, Also deliver professional courses in Accountancy, Management, Marketing and Human Resource Management

Centre for Community & Lifelong Learning & Community University of the Valleys East
Part time accredited university courses delivered at community venues. Option to study towards Certificate of Higher Education Award. Subjects include Humanities, PC Maintenance, Graphic Design, IT & Web Design, Community Development, Sociology .

Also run free short courses for managers and employees in HOV area – leadership, management, mentoring and coaching skills etc

University of the Heads of the Valleys Institute - Future Initiative in partnership with University of Glamorgan – in development phase/no programmes yet

Relevance to Social Enterprise: Business training, lifelong learning

Cost: Course fees apply. Concessions and fee waivers for some courses dependent on circumstances. Some free/project funded courses available

Location of Training/Support: University Campus.
CUV East is based at Tredegar and delivers at community venues across HOV area

Other Information: Workplace Development and Trade Union Studies: Contact Angharad Halpin email: angharad.halpin@newport.ac.uk tel: 01633 432180

65. Provider: UnLtd

Address: Fourth Floor, Baltic House, Mount Stuart Square, Cardiff CF10 5FH

Tel: 02920 484811

Website www.UnLtd.org.uk

Key Contact: Samantha Minas Blight Network Development Manager Wales
email: samanthaminas-blight@unltd.org.uk

Services: UnLtd is a charity which supports individual social entrepreneurs - people with vision, drive, commitment and passion who want to change the world for the better. Do this by providing a complete package of funding and support, to help individuals make their ideas a reality.

UnLtd provides customised and long term support to individuals who are passionate about making a difference and whose ideas will have a beneficial social or environmental impact.

UnLtd provides:

Cash funding

Customised business, mentoring and consultancy support

Networking and training opportunities

Access to wider pro-bono experts and services

On-line community of entrepreneurs sharing expertise through its social networking site

www.unltdworld.com

Also runs the Sport Relief programme for young social entrepreneurs offering grants and 1-1 support – Try It, Shape It, Do It <http://www.unltdsportrelief.com/>

Relevance to Social Enterprise: Dedicated support services for social entrepreneurs

Cost: Free Service

Location of Training/Support: wherever the client is ...service is available across Wales

Other Information: Encourages industry professionals from all sectors to get involved as mentor, advisor, board member - or through providing secondment, work space, sponsorship

66. Provider: Venture Wales

Address: Head Office, Ty Menter, Parc Navigation, Abercynon CF45 4SN

Tel: 01443 742888

Website: www.venturewales.com

Key Contact: David Bolton Abercynon Office 01443 742888
For general office enquiries email: info@venturewales.com

Services: Venture Wales is a leading business support agency. Delivers a wide range of business support and mentoring services for start up and growth business. Also delivers via business skills workshops and training days. **Services include:**

Start your own business course

Business planning workshops

One to one business advisory support

Personal mentoring

Specialist mentoring for particular strategy areas – finance, sales & marketing etc

Skills enhancement

Access to finance and signposting to other support services

Relevance to Social Enterprise:

Services are available to all start ups and existing businesses. Eligibility criteria applies. In some counties, services are for growth companies only. Social enterprises will require a trading arm or plans to develop a commercial venture to access support.

Cost: Various - free services

Location of Training/Support: Offices at Abercynon, Brynmawr, Cardiff, Newport, Merthyr, Ystrad Mynach, Swansea, Wrexham, Bangor

Other Information: Regular Schedule of Business skills workshops – see website/file

67. Provider: Voluntary Action Merthyr Tydfil

Address: 89-90 High Street, Pontmorlais, Merthyr Tydfil CF47 8UH

Tel: 01685 353917 or 353900

Website: www.vamt.net

Key Contact: Hilary Edwards Development Services Manager
email: hilary.edwards@vamt.net

Services: Voluntary Action Merthyr Tydfil (VAMT) supports voluntary and community activity in the County Borough of Merthyr Tydfil by helping new projects, bringing groups together in forums and networks, producing regular newsletters, providing training and practical help. VAMT offers information and advice on funding, legal matters, volunteering, marketing, ICT and how your group can work effectively.

Supporting Groups: VAMT can assist in changing the organisations legal status, developing a constitution, registering as a charity or company, developing policies, financial procedures, equal opportunities, child protection, funding, ICT and training.

Funding Support and Advice: VAMT offers a comprehensive funding advice service. Members can benefit from information, support and advice on a whole range of funding issues; anything from application forms, monitoring and evaluating to relevant training.

VAMT also provides support in developing partnerships and networks and delivers a programme of training for voluntary and community groups

New Project 3-2-3 (Third Sector supporting Third Sector) Big Lottery funded Project Officer to support third sector organisations looking to develop within the social economy. This will include training programmes and mentoring support.

Relevance to Social Enterprise:

Delivering a targeted support project for social enterprise development in the Merthyr Tydfil area. Also offer relevant training courses and useful information and networking services

Cost: Support services are free to members. May be fees for courses, usually low cost or subsidised

Location of Training/Support: Merthyr office and range of community venues

Other Information: Engagement Gateway Liaison Officer is Carol Evans. Tel. 01685 353 984 email carol.evans@vamt.net.

68. Provider: Wales Cooperative Centre

Address: Wales Cooperative Centre, Llandaff Court, Fairwater Road, Cardiff. CF5 2XP

Tel: 02920 556194

Website : www.walescoop.com

Key Contacts: Social Enterprise Support Project:

Initial Enquiries: Christine Heath Tel: 02920 556166 email: Christine.heath@walescoop.com

Development Officer for Bridgend, Neath Port Talbot & RCT:

Branwen Ellis Tel: 02920 556196 email: branwen.ellis@walescoop.com or

Development Officer for Blaenau Gwent, Merthyr Tydfil, Caerphilly & Torfaen:

Joelle Campbell Tel: 01443 742143 email: joelle.campbell@walescoop.com

Key Contacts: Communities 2.0:

Social Enterprise Development Officer South Wales:

Mashahid Ali Tel: 02920 556157 email: mashahid.ali@walescoop.com

Regional Community Broker Rhondda Cynon Taff, Caerphilly

Matthew Lloyd Tel: 07766 495617 email: matthew.lloyd@walescoop.com

Regional Community Broker Blaenau Gwent, Merthyr Tydfil, Torfaen:

Stephanie Davies Tel: 07766 495473 email: Stephanie.davies@walescoop.com

Services: A cooperative development agency delivering a range of projects and services to support social, financial and digital inclusion. Projects include:

Social Enterprise Support Project – (2009-2013) –(WAG/EU Convergence funding) supports new and existing cooperatives and social enterprises that have growth potential. Help can include advice, information, training and mentoring. Support may be given by centre staff and/or external providers. Service is accessed via enquiry form process to assess initial needs. Development Officer then contacts to discuss needs further/arrange meeting etc

Programme of Workshops and Events – range of training days, master classes etc relevant to social enterprises/third sector organisations

Communities 2.0 – Digital Inclusion project (WAG/ERDF funded) to help community groups, voluntary organisations and social enterprises make better use of technology – support includes advice, skills training, mentoring, practical support with technical problems, business and organisational development, financial support, signposting to other support

Relevance to Social Enterprise: Dedicated support services for social enterprises. Plus range of useful information and advice services

Cost: Services are free or low cost to credit unions and third sector organisations in the convergence areas of West Wales and the Valleys

Location of Training/Support: Social Enterprise Support project and Communities 2.0 cover Convergence area of Wales (North West Wales, South West Wales and the Valleys)

Other Information: Communities 2.0 is a partnership initiative Wales Coop, Carmarthenshire County Council, Novas Scarman, Pembroke Assoc of Voluntary Services and University of Glamorgan

69. Provider: Wales Council for Voluntary Action

Address: Baltic House, Mount Stuart Square, Cardiff CF10 5FH

Tel: 029 20431700

Website: www.wcva.org.uk

Staff Contacts: various – see website http://www.wcva.org.uk/all/dsp_staff or help@wcva.org.uk Tel: WCVA Helpdesk on 0800 2888 329

Services: WCVA is the voice of the voluntary sector in Wales, representing and campaigning for voluntary organisations, volunteers and communities. WCVA's services include:

Annual programme of training and events

Conferences, seminars and briefings

Database of trainers and consultants

Information and Publications of interest to the 3rd Sector

One stop shop for funding information and advice <http://www.sustainablefundingcymru.org.uk>

Access to the Voluntary Sector workforce hub resources

Managing a range of grants, funds and loan schemes

Administering a range of project funds for the 3rd Sector e.g. Engagement Gateway

Policy Briefings and Research Projects

Hosting of Participation Cymru – developing citizen centred services

www.participationcymru.org.uk

Training & development for Communities First Partnerships. For Communities First helpline - phone **0800 587 8898** or email help@wcva.org.uk.

Works in partnership with local Councils for Voluntary Services on the Courses for Communities Cymru initiative – training for community groups www.coursesforcommunities.org.uk

Relevance to Social Enterprise: Relevant skills training. Useful information and advice services, funding and grant programmes, access to range of free publications and project resources.

Cost: Various, some Free Services

Location of Training/Support: various venues across Wales

Other Information:

Host the Community networks group - a quarterly meeting of national organisations and networks within the third sector who have an interest in community development and community regeneration. Contact: Alice Greenlees Email: agreenlees@wcva.org.uk Tel: 02920 43 1738

70. Provider: WEA South Wales – Workers Educational Association

Address: 7 Coopers Yard, Curran Road, Cardiff CF10 5NB

Tel: 02920 235277

Website www.swales.wea.org.uk

Key Contact: Maggie Dawson General Secretary email: m.dawson@swales.wea.org.uk

Services: WEA is a voluntary body committed to offering lifelong learning opportunities to meet the needs of adult learners in communities. WEA provides a wide range of courses for personal development, most of which carry the option for Open College Network accreditation. WEA also offers targeted vocational skills, IT and Trade Union special courses to meet the particular requirements of WEA branches, partner organisations and funding bodies

WEA delivers ICT training through their network of Learndirect Access Points
WEA has a Workplace Learning team, focused on expanding ethical policy into the workplace by working with Union Learning Reps, unions and employers to offer student-centred quality learning. For details of workplace training programme:
Contact Lynne Hayes Project Manager email: l.hayes@swales.wea.org.uk

Relevance to Social Enterprise: local skills training staff development opportunities

Cost: Course fees apply; some concessions or fee waivers depending on circumstances

Location of Training/Support: Regional WEA Centres and various community venues

Other Information: Free resources for tutors and learners via website
http://www.swales.wea.org.uk/resources_index.html

71. Provider: Ystrad Mynach College

Address: Twyn Road, Ystrad Mynach, Hengoed CF82 7XR

Tel: 01443 816888

Website: <http://www.ystrad-mynach.ac.uk>

Contact: Email: enquiries@ystrad-mynach.ac.uk

Services: College of further education offering a range of part-time and full time courses in a range of subject areas; short course programmes and qualifications and certificate courses to Level3 & 4. Delivers a range of higher education courses in partnership with University of Glamorgan, UWIC and University of Wales Newport.

The college's Centre Training offers training and consultancy for businesses with a range of short courses designed to equip staff with the essential skills and confidence in the workplace - including Management, Health and Safety, First Aid, Hospitality and IT. Training can be tailored to company's particular needs, or staff can join one of the open courses run each month at the training suite at the Tredomen Business & Technology Centre. Centre Training has also developed a series of specific short courses for people facing the challenges of redundancy.

Relevance to Social Enterprise: relevant skills training for staff development. Also offer training in key business skills and personal development

Cost: Course fees apply. Concessions and fee waivers possible, depending on circumstances

Location of Training/Support: The College offers a wide range of courses through its sites at Ystrad Mynach, Rhymney, Aber Valley, Bargoed, Blackwood and Tredomen. Also delivers community learning at other community venues

Other Information: