



INVESTOR IN PEOPLE



Supporting Voluntary Action in Rhondda Cynon Taff

Registered Charity No 1069044

MEMBERSHIP APPLICATION PACK



WHO WE ARE

Interlink, the County Voluntary Council for Rhondda Cynon Taff, is the umbrella body for voluntary organisations. Membership is open to any voluntary and community group in Rhondda Cynon Taff and is free to small groups.

We are a registered charity based at:



 www.interlinkrct.org.uk

If you have any questions about our work or the services we provide please contact us on 01443 485337, fax us on 01443 486107 or e-mail us at info@interlinkrct.org.uk



SERVICES AND BENEFITS

Interlink aims to provide effective support for voluntary and community organisations in Rhondda Cynon Taff. We help groups meet the challenges they face in organising, setting-up, maintaining and developing their services and activities.

WE OFFER HELP WITH:

Office resources

- photocopier
- fax
- binder
- scanner
- laminator
- leaflet and document design



Library

- reference books and periodicals
- FREE broadband internet access
- Funderfinder and Grantfinder

Conference room

- Video/DVD
- Television
- Overhead projector
- Loop (hearing) System
- Light refreshments
- Holds 60 theatre style



EXPERTISE ON

Finding funding

Directing you to the right grant source

Funding applications

Helping your bids to be successful

Constitutions

Helping your organisation to produce its governing document

Charity Law

Knowing the regulations and how they affect you

Promoting & publicising your organisation

Guiding and advising you on marketing and public relations (PR)

Roles & responsibilities of Charity Trustees and Management Committees

Making clear what your organisation needs to do and how you can do it

Developing your policies

Guidance on what policies and procedures are and how they should work for your organisation

Planning your development

Helping your organisation to see the bigger picture and plan for the future

Effective committees

Giving clarity on the cooperation and team work required to achieve a common cause within your organisation

Working in Partnership

Bringing your organisation into partnerships to achieve more

Developing Volunteering

- Advice on how your organisation can start to use volunteers
- Advice on how to best utilise existing volunteers for the benefit of your organisation
- Help to find and recruit volunteers for your organisation
- Advice on how to support individual volunteers
- How you can manage, train and maintain a good volunteer base
- Promoting your volunteers
- Raising the profile and importance of voluntary work in Rhondda Cynon Taff

A VOICE ON

Interlink ensures that your organisation has the opportunity to have its voice heard on issues that affect your organisation and your community. Interlink supports a large number of voluntary sector representatives who are making a real difference to local policies and services.

Better Life Consortium

Interlink works to ensure that the voluntary sector is seen as an equal partner with the public and private sectors. We work to involve you and all of our members in the work and development of the Community Plan seeking to turn into a reality the vision that:

“Rhondda Cynon Taff will be a community where everyone who lives, works or visits the area will enjoy the benefits of a better quality of life, achieving their potential, while helping to develop and protect the area for the benefit of others.”

The voluntary sector is actively represented on the following themed partnerships in Rhondda Cynon Taff:

- Health, Social Care and Wellbeing
- Community Safety
- Education and Lifelong Learning
- Environmental Improvement
- Fframwaith, Children and Young People
- Economic Regeneration

Voluntary Sector Networks and Forums

Interlink has developed networks and forums which mirror the themes in the Community Plan. These are a means of engaging with the wider voluntary sector on the planning and delivery of services across Rhondda Cynon Taff:

- Health, Social Care and Wellbeing
- Community Safety
- Environment
- Economic Regeneration
- Children & Youth Development Network
- Voluntary Sector Forum

APPLYING FOR MEMBERSHIP

Membership of Interlink is available to voluntary organisations who work in the Rhondda Cynon Taff area and who carry out work that is charitable, or of benefit to the community.

There are two categories of membership, full and associate. Full membership gives you voting rights at Annual General Meetings and opportunities to influence the future policies of Interlink. Associate members are members whose area of benefit is not solely Rhondda Cynon Taff.

JOINING FEE

There is a one off joining fee which will be invoiced to you on acceptance of membership

Organisations with an income of less than £20,000 per annum	-	FREE
Organisations with an income of £20,000 - £40,000 per annum	-	£5.00
Organisations with an income of £40,000 +	-	£10.00

TO BECOME A MEMBER OF *INTERLINK*

Please complete the membership form at the back of this pack and return it to Interlink. If you have any queries about the form please contact us, a member of staff will be pleased to assist you. Please include with your application:

- ◆ **your constitution** (if you do not have a constitution, we can help you write one)
- ◆ any leaflets produced by your organisation

THIS APPLICATION PACK IS AVAILABLE IN WELSH ON REQUEST



Data Protection Act 1998

The details on the membership form opposite will be held by Interlink on computer. The forms will be kept manually. If you do not wish your details to be given to a third party then please tick the box.

INTERLINK MEMBERSHIP FORM



Supporting Voluntary Action
in Rhonda Cynon Taff

Name of Organisation

Name of Key Contact

Address

Post Code

Telephone

Fax

Email

Website

Position in Organisation

Name of Additional Contact

Are you a Registered Charity?

Yes Charity No. _____ No

What does your organisation do?

What is your organisations current annual income?

Do you Employ Staff?

Yes No

Does your Organisation Offer Volunteering Opportunities?

Yes No

Are you a Branch of a National Organisation?

Yes No

What area does your organisation cover?

Rhondda only Cynon Valley Taff Ely Only

Rhondda Cynon Taff Wider Area

If wider area please tick below

Less than 50% of time spent in Rhondda Cynon Taff

More than 50% of time spent in Rhondda Cynon Taff

Do you have a Meeting/Training Room that could be hired?

Yes No

Do you have any other equipment of facilities that could be borrowed or hired by other groups?

Yes No

Please return along with a copy of your constitution to:

Interlink, Maritime Office, Woodland Terrace, Maesycloed, Pontypridd CF37 1DZ

Signed:

Date:

For Office Use Only

Date Received:	Recommendation:
Date Acknowledged:	Membership No: